



PISA II Implementation of Civic Education Activities

Expressions of Interest

The Participatory Initiative for Social Accountability (PISA) invites **eligible Lesotho Civil Society organisations** to **partner the programme in implementing civic education activities** in 38 targeted Councils from June 2020- April 2022.

PISA is a Programme jointly funded by the European Union and the German Government and implemented on their behalf by GIZ. Since 2016 PISA has established Civic Education Centres in all ten Districts in Lesotho (Currently 8 Active Centres and 1 Mobile Centre) and conducted over 1 100 civic education events with more than 70 000 citizens directly reached. PISA has developed its unique blueprint for delivering Civic Education in Lesotho, which includes PISA Libraries, Thematic campaigns, Citizen-State dialogue formats, Youth Dialogue formats and Councillor Citizen-Participation Toolbox mechanisms amongst others. A PISA Handbook will document all these approaches.

In its second phase which started in June 2019, PISA will work with the Independent Electoral Commission (IEC) and the Lesotho Council of NGO's (LCN) to institutionalise PISA as a locally implemented organisation. LCN has been charged with the responsibility of managing implementing partners under this call and to see their compliance to the programme goal.

It is in this context that organisations who meet the following criteria will be appointed as implementing partners:

A. LEGAL STATUS

- Should be a member in good standing with the Lesotho Council of NGO's (LCN) preferably in the Democracy and Human Rights Commission or a non- member willing to adhere to the LCN Code of Conduct
- Should be therefore duly registered and updated as a legal entity in terms of the Laws of Lesotho to apply for and receive funds from donor sources
- Should have a functional governance structure (Board, Leadership, Steering Committee)

B. FINANCIAL STATUS

- Sound financial management policies and systems should be in place including regular budgets, audits, etc. (that will be checked through the GIZ Commercial Suitability assessment which is mandatory)
- Should have clearance from the DCEO

C. MANAGEMENT STATUS

- Should have functional management structure in place (This will be confirmed by the outcome from the GIZ Capacity Assessment for eligible recipients)

D. OPERATIONAL STATUS

- Be able to compile regular reports (narrative and financial) on implementation progress
- Should be well established nationally or within the districts in which they are applying to implement PISA activities
- Should show evidence of successful project management at District or Local level
- Should show evidence of work in the broad “Civic Education” space (this can include advocacy work)
- Should show willingness to adopt principles of Objectivity and Non-Partisanship when implementing activities
- Should be open to receive technical support from current PISA staff
- Willingness and ability to use Digital Platforms and Social Media
- Willingness to learn and receive guidance from GIZ Advisory team, IEC and LCN

Each implementing partner will receive a grant to conduct PISA activities. Implementing partners will report to LCN, while the IEC will ensure overall programme governance in accordance with their mandate to conduct Civic Education in Lesotho. Advisory support will be provided by GIZ in terms of their Commission by German Federal Ministry for Economic Cooperation and Development and contract with the EU. All interested organisations are expected to attend a briefing meeting on **Friday, 24.01.2020**, 10:00AM, at LCN Offices. The final submission date for the Expression of interest by close of business on the **07.02.2020** to LCN Offices, House No. 544, Hoohlo Extension, Maseru or e-mail to: admin@lcn.org.ls.

The list of necessary documents to be submitted:

1. Proof of legal status of the organisation e.g. and excerpt from the commercial register, certificate of incorporation, tax registration number etc. and annual update according to national law
2. Proof of public-benefit status
3. Name of a software-assisted accounting system (e.g. SAP, WINPACCS) being used within the organisation
4. Properly drawn up annual financial statements, audit statements and opinions
5. Contract award and procurement policy
6. Brief description of external and internal control bodies
7. DCEO clearance